

City of Southgate
Downtown Development Authority
February 1st, 2024 @ 11:00am

A meeting of the Downtown Development Authority was held on February 1st, 2024, at City Hall, 14440 Dix-Toledo Highway, Southgate, MI in the Mayor's Office

MEMBERS PRESENT: Joseph Kuspa, Wally Kleit, Brian Batko, Mohammad Aborabboh, Alex Leonard, Lauren Moser, Jeff Taylor

MEMBERS ABSENT: Ron Moran, Bruce Genthe

STAFF: City Administrator, Dan Marsh & Parks & Rec Director, Julie Goddard

GUESTS: Greg Kowalsky (City Council Liaison)

The meeting was called to order by Chairperson Kuspa at 11:04pm

Approval of November 16th, 2023 Meeting Minutes

- *Motion was made by Leonard and Supported by Batko – Carried Unanimously*

New Business:

- a) Open Discussion was had on the Sign Topper Quotes for the Eureka/Trenton Road LED Sign
 - a. Board would like to set a not to exceed amount for Sign Topper with an additional \$8000.00 *approx. \$17,000* (dependent on submission of Final Design and Administration Discretion).
 1. *Motion was Made by Batko and Supported by Kleit – Carried Unanimously*
- b) DDA Budget Discussion was had – Notes of specific information were on bottom of Budget sheet and provided by City's Finance Director – Drysdale. DDA Board will receive Quarterly Budget Updates on the Budget and Revenue will be broken out more to further see where money is coming in from.
- c) Kaylee will be given a performance review at the end of June
- d) Event Discussion was held on new events
 - a. Street Fair, Local HS Artists Fair, Ceramics
 - b. Food Fest Ideas – World Food Truck – Ethnic Foods

Adjournment of the Meeting at 12:57pm

- *Motion was made by Aborabboh and Supported by Kleit – Carried Unanimously*